



**ACPatil**

College of Engineering

**Jawahar Education Society's  
A. C. Patil College of Engineering, Kharghar, Navi Mumbai  
Internal Quality Assurance Cell (IQAC)**

**A. Y. 2023-2024**

**Accredited by NAAC**

**CIRCULAR**

March 19, 2024

The Internal Quality Assurance Cell (IQAC) was set up in the institute in 2017 to address and implement various quality related mechanisms and procedures in academic, administrative and financial tasks.

As a part of a regular meeting to discuss and plan new things a meeting is scheduled on Tuesday, March 26, 2024 at 3.00pm. Please make it convenient to attend in the IQAC office.

**Agenda:**

1. Approval of MoM of last meeting held on December 22, 2023.
2. Review preparation for NAAC cycle 2 as per SSR submitted.
3. To discuss academic progress of the even semester of AY 2023-24 and requirements of next semester
4. To discuss the upgradation of smart classrooms on second floor
5. Review action taken reports
6. To review the preparation of the conference ICATM-2024 in April 2024.
7. To take review of the training and placement activities
8. To discuss on the improvement of first year admissions
9. Any other point with the permission of chair



Dr. S. R. Deore  
(IQAC-Coordinator)



Dr. V. N. Pawar  
(IQAC-Chairperson)

**CC**

1. IQAC office
2. Principal office
3. All the IQAC members



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Date: March 26, 2024

Time: 3:00 PM

Location: IQAC Office

**1. Approval of MoM of Last Meeting**

The minutes of the previous meeting held on December 22, 2023, were reviewed and approved without any amendments.

**2. Review Preparation for NAAC Cycle 2 as per SSR Submitted**

- The committee discussed the current status of preparations for the NAAC Cycle 2.
- It was noted that documentation and evidence collection are ongoing.
- Action items were assigned to specific members to ensure timely completion.

**3. Discussion on Academic Progress of Even Semester AY 2023-24**

- Members reviewed the academic performance data for the current semester.
- Concerns were raised regarding student engagement and attendance.
- Plans for support initiatives and resources for the next semester were discussed.

**4. Upgradation of Smart Classrooms on Second Floor**

- The upgrade of smart classrooms on the first floor is complete and it is functional. The feedback from staff and students is very positive.
- An update on the progress of smart classroom upgrades on the second floor was provided.
- Budgetary constraints were highlighted, and potential solutions were discussed, including seeking external funding.

**5. Review Action Taken Reports**

- Action taken reports from previous meetings were reviewed.
- It was noted that most actions had been implemented effectively, while a few required follow-up.

**6. Preparation for Conference ICATM-2024 in April 2024**

- The committee discussed logistical arrangements and participant registrations for the upcoming conference.
- Responsibilities were assigned for various tasks to ensure a successful event.
- Dr. Deshpande updated the preparation and updates on the conference.

**7. Review of Training and Placement Activities**

- An overview of current training and placement statistics was presented.
- Suggestions for enhancing industry collaborations and placement drives were made.

**8. Discussion on Improvement of First-Year Admissions**

- Strategies to improve first-year admissions were deliberated.
- The importance of outreach programs and marketing initiatives was emphasized.

**9. Any Other Points with the Permission of Chair**

- Additional topics were discussed, including faculty development programs and student feedback mechanisms.



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10. The meeting was adjourned with vote of thanks

Following members attended the meeting

**Attendees:**

- Dr. V. N. Pawar (IQAC Chairperson)
- Dr. S. R. Deore (IQAC Coordinator)
- Dr. M. M. Deshpande
- Dr. N. Mahesh
- Dr. D. S. Marathe
- Dr. Varsha Bhole
- Mr. Anurag Bhahadur
- Mr. C. L. Patil
- Mr. Hemant Patil
- Mr. Madan Kalbhor
- Ms. Unnati S. Patil
- Mr. Sagar Mohite
- Mr. Prathjeet Kulkarni